

APPROVED
DISAPPROVED (Reference Code No. _____)

Certificate of Occupancy No. _____

APPLICATION NO. _____
FILING DATE _____
FEE \$ _____
DATED _____
Zoning Admin. Initialed _____



Application for Building Permit
Grundy Center, Iowa.

INSTRUCTIONS: This application must be filled out in its entirety and accompany a drawing or plat, showing the lot plan, street and house number, location of all buildings, proposed buildings or additions with dimensions of both lot and buildings. Be sure that all blanks are completed and that the application is typed or printed. Failure to comply with these instructions can result in rejection of this application. Fees and legal descriptions can be obtained from the office of the City Clerk. **You will not receive your permit until it has been paid for. You cannot start your project before you receive your permit. A permit will not be issued until a silt fence is erected at your building site.** The normal amount of time for issuance is 3 to 4 working days.

To: The City Zoning Administrator
Grundy Center, Iowa 50638

Date of Application _____

Name of Permit Holder _____ Phone _____

Owner of Construction Site _____ Phone _____

Owner's Address _____

Contractor's Name _____ Phone _____

Contractor's Mailing Address _____

Does Contractor have proof of registration and a certificate of insurance filed with the City Clerk?

If not, contact City Clerk at (319) 825-6118.

Address of Construction Site _____

Legal Description _____

Lot Dimensions _____

Construction Site _____

Brief Description of Construction _____

Height of Construction _____

Estimated Cost of Project _____

Will a Special Exception or Variance be required? Yes / No If yes, explain on below.

Will you need: Curb Cut _____
New permanent electrical installation _____
New Sewer Hookup _____

Temporary Electrical Installation _____
New Water Hookup _____
Any Easements on Property _____

If yes, explain type of easement and location

Building Inspection Rules and Scheduling

The City of Grundy Center's Zoning Administrator is Jerry Smith. We need to call him when there are inspections. When you are ready for an inspection(s) call: 825-6118. The City requires **at least 24 hour notice** (1 day lead time) for scheduling of an inspection. **It is the responsibility of the property owner and-or the contractor to call for ALL inspections. The building permit issued will contain a list of required inspections.**

The permit holder understand that they are responsible for construction which complies with the Uniform Building Code as called for in the City Code of Grundy Center. The permit holder further understands that they are responsible for contacting Iowa One Call **BEFORE DIGGING.** The number for Iowa One Call is: **1-800-292-8989.**

The permit holder understands they are responsible for compliance with all Uniform Traffic Code requirements. The permit holder understands that the energy codes are part of the State Building Code, making it mandatory for all cities to enforce. By signing below the permit holder agrees that the information submitted is accurate and all instructions are understood and will be complied with. The issuance of the building permit in no way makes the City liable for noncompliance with the Grundy Center City Code.

RESIDENTIAL ZONED PROPERTY		COMMERCIAL ZONED PROPERTY	
COST OF PROJECT	FEE	COST OF PROJECT	FEE
\$0.00 to \$8,000.00	\$40.00	\$0.00 to \$8,000.00	\$40.00
\$8,000.01 and over	½% (.005) of project cost	\$8,000.01 - \$100,000.00	½% (.005) of project cost
		\$100,000.01 - \$500,000.00	¼ % (.0025) of project cost
		\$500,000.01 and over	1/10% (.001) of project cost

Signature of Permit Holder _____ Date _____

Additional information or explanation -

For Zoning Administrator use only:

- | | |
|--|---|
| <input type="checkbox"/> #1: Initial | <input type="checkbox"/> #6 Insulation |
| <input type="checkbox"/> #2 Trench/Footing | <input type="checkbox"/> #7 Flatwork (can be more than one) |
| <input type="checkbox"/> #3 Foundation | <input type="checkbox"/> #8 Curb Cut |
| <input type="checkbox"/> #4 Framing | <input type="checkbox"/> #9 & 10: Final |
| <input type="checkbox"/> #5 Mechanical | |



Indicate
North

APPLICATION DIAGRAM

Name: _____

Site Address: _____

Frontage on Street(s): _____

NOTE: Be sure to include distance from all lot lines and dimension of all buildings, existing or proposed as well as drives and off street parking. Show existing structure with a solid line. Show proposed additions with a dotted line.