

A regular session of the Grundy Center City Council was called to order at 6:30 p.m. on Monday, November 5, 2018 in the Council Chambers by Mayor Kiewiet. Present: Kuester, Hamann, Miller, Grineski and Stefl. Absent: None.

Miller moved and Stefl seconded the approval of the meeting agenda as written with no conflicts of interest noted. Motion carried five ayes.

Hamann moved and Stefl seconded the consent agenda consisting of: approval of the minutes of the regular session held October 15, 2018; approval of the October 2018 bills list; approval of the October 2018 Treasurers Report; approval to publish the FY2018 Annual Financial Report and submit to State of Iowa by December 1, 2018; and approval for Main Street Grundy Center to use the city streets for the Main Street Mingle, most notably the Jingle Jog 5K Walk/Run on Saturday, November 24, 2018. Motion carried five ayes.

VENDOR	REFERENCE	AMOUNT
CLAIMS REPORT		
ADMIN. PETTY CASH	POSTAGE	39.23
ADVANCED SYSTEMS INC	COPIER CONTRACT	152.57
ADVANTAGE ADMINISTRATORS	PARTIAL SELF FUNDING	1430.34
AFLAC	AFLAC- PRE-TAX	193.38
AG SOURCE LABORATORIES	SERVICES	1861.00
AHTS ARCHITECTS, INC	SERVICES	1000.00
ALLIANT ENERGY	UTILITIES	162.11
RICK ANDERSON	REFUND	12.25
BEV APPEL	REFUND	9.65
AXA EQUITABLE	DEFERRED COMP	250.00
FRED BAKER	REFUND	14.85
DANIEL BANGASSER	TELEPHONE	39.95
WES BEENKEN	SERVICES	495.00
BERGLAND + CRAM	SERVICES	5624.06
BRENDA BIRKE	REFUND	31.25
BLACK HILLS ENERGY	UTILITIES	333.18
KIM BOREN	SERVICES	400.00
BOUND TREE MEDICAL LLC	MEDS	555.79
BROTHERS MARKET	SUPPLIES	32.38
CARLA BUCK	REFUND	31.25
BUTLER GRUNDY DEVELOPMENT	DUES	7576.00
CANON FINANCIAL SERVICES, INC	SERVICES	112.22
CASEY'S GENERAL STORE	FUEL	3628.99
DEARBORN NATIONAL	PREMIUMS	106.50
INTERNAL REVENUE SERVICE	FED/FICA TAX	16394.90
ELECTRIC SUPPLY-MARSHALLTOWN	PARTS	39.50
FAR REACH	SERVICES	259.85
JUSTIN FOX	REIMBURSEMENT	172.36
FREEMAN HELMUTH CONSTRUCTION	SERVICES	11948.64
DOUGLAS FROST	REIMBURSEMENT	170.93
GIERKE ROBINSON CO.	PARTS	1730.07

GNB INSURANCE	PREMIUMS	1692.00
KAY GRAHAM	REFUND	14.85
GRUNDY CENTER COMMUNICATIONS	TELEPHONE	336.63
GRUNDY CENTER UTILITIES	UTILITIES	8544.21
GRUNDY COUNTY RECORDER	FEES	243.00
HACH COMPANY	SUPPLIES	3896.60
HEARTLAND CO-OP	FUEL	1068.04
HERONIMUS, SCHMIDT & ALLEN	SERVICES	5149.00
WILLIAM HOFFMAN	REFUND	17.45
IA NORTHLAND REG. COUNCIL GOV'	SERVICES	1014.30
INTERNAL REVENUE SERVICE	GARNISHMENT	400.00
IOWA ASSOCIATION OF MUNICIPAL	TRAINING	175.00
COLLECTION SERVICES CENTER	GARNISHMENT	469.00
IOWA DEPARTMENT OF PUBLIC SAFE	SERVICES	300.00
IOWA ONE CALL	SERVICES	20.70
IOWA REGIONAL UTILITIES	WATER	24248.16
IPERS	IPERS REGULAR	11417.63
JOHN DEERE FINANCIAL	SUPPLIES	332.21
KEYSTONE LABORATORIES INC	SERVICES	37.50
KONKEN ELECTRIC	SERVICES	75.00
STEPHANIE LARSON	REFUND	150.00
MANLY DRUG STORE	MEDS	264.18
MERLE MANNING	SERVICES	1000.00
ERICA MARTENS	REIMBURSEMENT	111.26
MID AMERICAN PUBLISHING COR	PUBLISHING	243.02
SUSAN MONTGOMERY	REFUND	14.85
MOORE MEDICAL LLC	SUPPLIES	320.26
MSC 410526 - DOLLAR GENERAL	SUPPLIES	18.70
ROBERT MUNSON	REFUND	14.85
NAPA AUTO PARTS	PARTS	67.96
NATIONWIDE	PREMIUMS	1536.00
NEDLAND INDUSTRIES INC	DUMPSTERS	3315.00
NUCARA PHARMACY	SERVICES	210.00
TRESSA OETKER	REFUND	14.85
ORBIS CORP	SUPPLIES	2913.12
PHYSICIANS CLAIMS CO	SERVICES	3198.25
PLUNKETT'S PEST CONTROL	SERVICES	197.08
POSTMASTER GRUNDY CENTER	STAMPS	250.00
PRECISION LAWN CARE	SERVICES	1825.67
REC GRUNDY COUNTY	UTILITIES	176.07
LORI RILEY	REFUND	7.05
JAMES ROSS	REFUND	65.70

ROUSE MOTOR	SERVICES	293.97
SCHENDEL PEST CONTROL	SERVICES	70.00
SCOTTY'S SANITATION	SERVICES	18688.92
SIMMERING-CORY	SERVICES	2500.00
JEFF SIMMS	SERVICES	1600.00
STAR EQUIPMENT	PARTS	3156.88
INTERNAL REVENUE SERVICE	STATE TAXES	3096.00
STOREY KENWORTHY	SUPPLIES	177.63
STRYKER SALES CORPORATION	SUPPLIES	384.33
TENDER LAWN CARE	SERVICES	2017.92
TITAN MACHINERY - CENTER POINT	PARTS	42.80
TRANS-IOWA EQUIPMENT, INC	SERVICES	207.24
TREASURER - STATE OF IOWA	SALES TAX	2732.00
UHCCP REFUNDS	REFUND	162.97
UNIFIRST CORPORATION	SERVICES	52.95
US CELLULAR	TELEPHONE	79.31
VAN WALL EQUIPMENT	PARTS	19.38
VERIZON	SERVICES	80.64
VISA	SUPPLIES	62.51
WELLMARK BLUE CROSS B S	HEALTH INS	23675.72
JASON WILSON	REIMBURSEMENT	150.00
WINDSTREAM IOWA	TELEPHONE	14.60
TOTAL ACCOUNTS PAYABLE		191195.57
PAYROLL CHECKS		50824.70
***** REPORT TOTAL *****		242020.27

October 2018 Expenditures per fund: General: \$76819; Road Use Tax: \$6527; Employee Benefits: \$19784; Local Option Sales Tax Fund: \$18204; Community Betterment: \$13; Police Reserve Fund: \$493; Library Gift Trust: \$637; Continuing Projects: \$10381; Water Fund: \$40603; Sanitary Sewer Fund: \$24181; Sanitary Sewer Reserves Fund: \$6610; Sanitation Fund: \$27872; Ambulance Fund: \$30922; Storm Sewer Fund: \$1278; Total: \$264322.

October 2018 Revenues per fund: General : \$304459; Road Use Tax: \$24255; Employee Benefits Fund: \$85647; Emergency Fund: \$8096; Local Option Sales Tax: \$18204; TIF Fund: \$69538; Community Betterment: \$9102; Equipment Reserve- Public Works: \$ 643; Fire Equipment Reserve: \$1607; Library Gift Trust: \$527; Ambulance Gift Trust: \$94; Debt Service Fund: \$92509; Continuing Projects: \$2500; Water Fund: \$48112; Sanitary Sewer Fund: \$43912; Sewer Sinking fund: \$6610; Sanitation Fund: \$24317; Ambulance Fund: \$62382; Ambulance Equipment Reserve: \$964; Storm Sewer: \$4221; Total: \$807700.

Mayor Kiewiet introduced Tyson Albright, owner of T&T Computers. Albright explained the camera setup at the tree dump and everything associated with it. Albright has been gracious to allow the City to use this equipment throughout the summer and it has been proven successful. The question now is, is the City willing to spend money necessary for the camera system and a firewall for the wastewater facility. Does the City want to commit funds to adding more cameras elsewhere within the city limits? If so, Albright will provide a quote to increase the scale for solar system, add internet to the wastewater facility and add a firewall for security. No action taken at this time.

Miller moved and Kuester seconded action Resolution 2018-72, a resolution to amend the allocation of the Local Option Sales Tax revenue to the Continuing Projects Fund from November 2018 through July 2019 to fund the City portion of the CDBG- Downtown Façade Project. No further discussion, motion carried five ayes.

Mayor Kiewiet opened the discussion on bids received for 801 7th Street property. Two bids were received, first from Lance Moeller with a purchase price of \$12,000 to develop a twin home/condo and second bid from Scott and Lisa Bienfang with purchase price of \$10,000 to develop a single level four-plex of rental apartments. Stefl asked for verification that Bienfang bid was for four units. Miller commented both are different situations, rental properties vs occupant owned properties. Kuester addressed Bienfang, questioned size of units. Bienfang explained each unit would be 1000 square feet. No formal action taken on bids.

Stefl moved and Hamann seconded action on Resolution 2018-73, a resolution with the intent to sell property at 801 7th Street and set a public hearing for Monday, November 19, 2018. No further discussion, motion carried five ayes.

Mayor Kiewiet then opened the discussion on the BIG Grant program. Kiewiet explained in the past council meeting, Council asked for further discussion to update the guidelines, policies, procedures, and/or the future of this program. Stefl explained that when the program began, it was to be used for downtown building infrastructure problems, address Code issues and business expansion. Stefl felt the program has met those goals. Hamann commented this who program has been a moving target. Ryan Bingman, BIG Committee member, was addressed and expressed the need to have more stringent list of acceptable and unacceptable projects for the Committee. Bingman feels if not in writing, should not be approved. Bingman addressed business signage an example. This has been an acceptable project in the past, however that's not something that stays with the building if a business moves or closes. Bingman expressed that signage assistance is available through the Butler Grundy Development Alliance in the form of a low interest revolving loan. Stefl commented on who the applicants are for these grants, should there a limit as to how much a certain building/address/ or building owner can be awarded. Miller commented on the need for some expectations for the applicants. For example, all applicants should not have outstanding bills for utilities, etc when applying. Kiewiet commented that he would like to see some residential rehab project or sidewalk replacement program be implement now that the Downtown Façade Project is underway.

With this discussion, the Council will continue to address applications as they come in and continue to update the policy and procedures for the program. The first changes will be to require signatures of both the building owner and the business owner on the initial application, remove signage as an acceptable project, have City Attorney add verbiage to the application allowing BIG Committee to look into any other monies owed, and add a verification the final project is completed or an inspection done before funds are paid out. No formal action taken at this time.

Finance Committee/Clerk commented that notice was received that Wellmark health insurance policy will see a 14.4% increase for next calendar year; FY2018 annual audit field work is completed; and will see TIF proceedings for JESCO Machine and Welding Shop on next agenda.

Public Safety Committee commented that SRO tracked time during last month and about one-third of her time is being used at the school. This has brought on two theft cases, tobacco issues, and bullying/cyber bullying issues.

Public Works Committee commented on an inspection of the pool has been completed by Burbach Aquatics to look at some concrete and seam sealant issues, they are currently working on a list of repairs and cost estimate. Work is being done on a storm sewer line running through the Sports Complex, completely plugged.

Stefl moved and Hamann seconded adjournment of the meeting at 8:00pm. Motion carried five ayes. Next regular meeting will be Monday, November 19, 2018 at 6:30pm.

Al Kiewiet, Mayor

Attest: Kristy Sawyer, City Clerk