

A regular session of the Grundy Center City Council was called to order at 6:30 p.m. on Monday, September 10, 2018 in the Council Chambers by Mayor Kiewiet. Present: Kuester, Hamann, Miller, Grineski and Stefl. Absent: None.

Stefl moved and Miller seconded the approval of the meeting agenda with amending item #13 to not include "gravel lot on corner of F Avenue and 7<sup>th</sup> Street" with no conflicts of interest noted. Motion carried five ayes.

Hamann moved and Kuester seconded the consent agenda consisting of: approval of the minutes of the regular session held August 20, 2018; approval of the August 2018 bills list; approval of the August 2018 Treasurers Report; and a new liquor license for Scotty's Saloon, 806 G Avenue, under new management. Motion carried five ayes.

CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT
ADVANCED SYSTEMS INC	SERVICES	37.60
ADVANTAGE ADMINISTRATORS	PARTIAL SELF FUND INS	2859.46
AFLAC	PREMIUMS	193.38
AG SOURCE LABORATORIES	SERVICES	1435.50
ALLIANT ENERGY	UTILITIES	118.13
ARCH CHEMICALS INC	SERVICES	64.04
AXA EQUITABLE	DEFERRED COMP	375.00
DANIEL BANGASSER	CELL PHONE	39.95
BARCO MUNICIPAL PRODUCTS	PARTS	22.37
JIM BARUTH	REFUND	14.85
WES BEENKEN	SERVICES	265.00
JOEL BENSON	REFUND	8.85
BLACK HILLS ENERGY	UTILITIES	897.48
BLACKTOP SERVICE CO.	SERVICES	157379.50
BMC AGGREGATES L.C.	SAND & ROCK	382.54
BRETT BOREN	REFUND	17.45
KIM BOREN	SERVICES	400.00
BOUND TREE MEDICAL LLC	MEDS	724.64
BROTHERS MARKET	SUPPLIES	216.51
CANON FINANCIAL SERVICES, INC	SERVICES	112.22
CASEY'S GENERAL STORE	FUEL	3287.99
CENTRAL IOWA DISTRIBUTING	SUPPLIES	135.00
CLERK OF DISTRICT COURT	GARNISHMENT	50.00
JEANEAN COLEMAN	REFUND	14.85
DATA TECHNOLOGIES, INC	TRAINING	170.00
DEARBORN NATIONAL	PREMIUMS	106.50
DORSEY & WHITNEY LLP	LEGAL FEES	650.00
INTERNAL REVENUE SERVICE	FED/FICA TAX	27214.27
FERGUSON WATERWORKS #1476	SERVICES	9800.00
THE FLEURIST	SERVICES	53.15
GEHRKE QUARRIES INC.	ROCK	107.30
DAVE GRAHAM	REFUND	8.85
GRUNDY CENTER COMMUNICATIONS	TELEPHONE	350.14

GRUNDY CENTER UTILITIES	UTILITIES	10192.76
GRUNDY COUNTY ENGINEER	SERVICES	671.17
GRUNDY COUNTY MEM HOSPITAL	SERVICES	25.00
GRUNDY COUNTY TREASURER	TAXES	3314.00
HEARTLAND CO-OP	FUEL	881.00
ELLEN HOFFMAN	REFUND	7.05
IA NORTHLAND REG. COUNCIL GOV'	DUES	1895.54
INTERNAL REVENUE SERVICE	GARNISHMENT	400.00
COLLECTION SERVICES CENTER	GARNISHMENT	469.00
IOWA DEPARTMENT OF NATURAL	PERMITS	1585.79
IOWA FALLS FIRE EXTINGUISHE	SERVICES	920.42
IOWA ONE CALL	SERVICES	47.70
IOWA REGIONAL UTILITIES	WATER	29059.56
IOWA WORKFORCE DEVELPOMENT IPERS	UNEMPLOYMENT IPERS REGULAR	56.71 17713.84
JOHN DEERE FINANCIAL	SUPPLIES	272.98
STEVE JONES	REFUND	8.85
KEYSTONE LABORATORIES INC	SERVICES	53.00
MATT KLAR	REFUND	14.85
L-TRON CORPORATION	SUPPLIES	390.00
MANATTS	CONCRETE	438.75
MANLY DRUG STORE	MEDS	78.98
ERICA MARTENS	SUPPLIES	165.51
GRANT MCMARTIN	SERVICES	1641.79
MID AMERICAN PUBLISHING COR	PUBLISHING	290.02
MUNICIPAL SUPPLY, INC	PARTS	13311.90
LACI MURRA	REFUND	14.85
MYERS-COX CO.	SUPPLIES	825.24
NAPA AUTO PARTS	PARTS	63.73
NUTRI JECT SYSTEMS	SERVICES	85.00
OUTDOOR RECREATION PRODUCTS	PARTS	94.00
PARKERSBURG HARDWARE	LOCKS	179.88
PD AIR SYSTEMS	PARTS	550.00
BECKY PECK	REFUND	14.85
PEPSIAMERICAS	SUPPLIES	587.91
PHYSICIANS CLAIMS CO	SERVICES	3936.03
POOL TECH	CHEMICALS	493.80
PRECISION CONCRETE	SERVICES	200.00
PRECISION LAWN CARE	SERVICES	1521.67
RC SYSTEMS	PARTS	408.16
REC GRUNDY COUNTY	UTILITIES	167.29
NICOLE RHOADS	REFUND	9.65
ROUSE MOTOR	SERVICES	78.65

SAM'S CLUB	SUPPLIES	1605.44
SANDRY FIRE SUPPLY	UNIFORM	737.57
SCOTTY'S SANITATION	SERVICES	17963.17
SHIELD PEST CONTROL	SERVICES	65.00
SPAHN AND ROSE LUMBER CO.	SUPPLIES	206.51
SPANGENBURG PLBG, HTG,	SERVICES	1461.18
INTERNAL REVENUE SERVICE	STATE TAXES	4442.00
STETSON BUILDING PRODUCTS I	PARTS	451.12
STOREY KENWORTHY	SUPPLIES	188.14
T & T COMPUTERS	SERVICES	189.99
TENDER LAWN CARE	SERVICES	2417.92
TREASURER-STATE OF IA	SALES TAX	4600.00
UNIFIRST CORPORATION	RUGS	52.95
US CELLULAR	TELEPHONE	79.12
UTILITY EQUIPMENT CO.	PARTS	225.00
UTILITY SERVICE CO INC.	PEDISPHERE TANK	4239.50
VAN WALL EQUIPMENT	PARTS	2320.14
VERIZON	SERVICES	80.02
VERMEER SALES & SERVICE	SERVICES	786.48
VISA	SUPPLIES	785.71
WATER SOLUTIONS UNLIMITED	PHOSPHATE	2163.00
WELLMARK BLUE CROSS B S	HEALTH INS	23675.72
WICAL CONSTRUCTION	SERVICES	8200.00
WINDSTREAM IOWA	TELEPHONE	14.60
PAYROLL CHECKS		97228.94
**** PAID TOTAL ****		479824.82

August 2018 Expenditures per fund: General: \$120208; Road Use Tax: \$170362; Employee Benefits: \$26748; Local Option Sales Tax Fund: \$18204; Community Betterment: \$13; Library Gift Trust: \$891; Continuing Projects: \$597; Water Fund: \$72788; Sanitary Sewer Fund: \$21820; Sanitary Sewer Reserves Fund: \$6610; Sanitation Fund: \$21447; Ambulance Fund: \$39234; Storm Sewer Fund: \$5388; Total: \$504309.

August 2018 Revenues per fund: General : \$33139; Road Use Tax: \$40915; Employee Benefits Fund: \$1053; Emergency Fund: \$100; Local Option Sales Tax: \$18204; TIF Fund: \$1613; Community Betterment: \$9102; Equipment Reserve- Public Works: \$ 1845; Police Reserve: \$250; Library Gift Trust: \$704; Ambulance Gift Trust: \$250; Debt Service Fund: \$1213; Water Fund: \$56910; Sanitary Sewer Fund: \$23077; Sewer Sinking fund: \$6610; Sanitation Fund: \$23196; Ambulance Fund: \$39501; Ambulance Equipment Reserve: \$2800; Storm Sewer: \$4269; Total: \$264750.

Mayor Kiewiet opened the public forum at 6:32 p.m. Frank Lamp, 405 6<sup>th</sup> Street, spoke to council regarding a zoning violation letter that was received from Jerry Smith, Zoning Administrator, and Kristy Sawyer, City Clerk. This zoning violation letter stated that 405 6<sup>th</sup> Street property is zoned and a C-2 Commercial District and cannot be used as a residential rental property. Lamp mentioned that a couple years ago, the council had granted this exception. Sawyer was addressed and explained that Lamp was correct. Sawyer apologized and the letter mailed out in error.

Lisa Bienfang, Main Street Director, commented that the Main Street program is available to assist in economic development of the entire city. In particular, she is working with a downtown business who has grown significantly since they opened. This business is planning to build a new facility and would like to stay in the downtown area. Main Street Grundy Center has chosen Movement, Dance & Fitness to be their grant applicant for

the 2018 Challenge Grant. The Challenge Grant application is due on September 21, 2018 to Main Street Iowa. Bienfang mentioned that there are very limited available properties for this type of project and asked if the City would consider an offer on a city owned property. The business owner is fairly open to what lots would be available. Bienfang also commented on the need for the City to become economically ready. She feels there is a need for an economic development position that would assist the City in recruiting and advocating for downtown business and living. Bienfang requested that the City update the Comprehensive Strategic Plan and use it as a tool for economic development. Public forum closed at 6:46pm.

Hamann moved and Kuester seconded action to open a public hearing to approve the plans and specification for the Downtown Façade Revitalization CDBG at 6:46pm. Lisa Bienfang commented that this project will make a huge impact in the downtown. No further comments. Miller moved and Hamann seconded action to close the public hearing. Motion carried five ayes.

Miller moved and Stefl seconded action Resolution 2018-57, a resolution adopting the plans, specifications, form of contract and estimate of cost for the Downtown Façade Revitalization CDBG project. No further discussion, motion carried five ayes.

Stefl moved and Hamann seconded action on Resolution 2018-58, a resolution to approve the FY2018 Street Financial Report and to allow it to be submitted to the Iowa Department of Transportation. No further discussion, motion carried five ayes.

Miller moved and Stefl seconded action to open a public hearing on Ordinance 542 – an ordinance to amend parking regulation on 11<sup>th</sup> Street from L to M Avenue at 6:52pm. No public comment. Kuester moved and Hamann seconded action to close the public hearing at 6:53pm. Motions carried five ayes. Kuester moved and Grineski seconded action on the First Reading of Ordinance 542, an ordinance to amend the parking regulation for 11<sup>th</sup> Street from L to M Avenue to read “No Parking from 8am-4pm on School Days Only”. Motion carried five ayes.

Mayor Kiewiet opened a discussion regarding parking requests. First one is a request to add a 10 minute pick up parking spot on G Avenue in front of 721 and 725 G Avenue. Bangasser mentioned that a spot could be added to the east of the yellow no parking zone or where the previous driveway was for 725 G Avenue. Second request is from the Grundy Center Community Schools regarding the parking along M Avenue from 10<sup>th</sup> to 12<sup>th</sup> Street. GCCS is requesting no parking on the south side of M Avenue from 8am-4pm on school days only. GCCS is hoping this change will help with loading and unloading of buses. Miller commented that this item has been reviewed a few times. Third request is also from GCCS regarding the need of 2 handicap parking spots on 12<sup>th</sup> Street outside of the School Auditorium. Miller and Grineski suggested that these two spots may be added in the west facing parking along 12<sup>th</sup> Street for safer exiting of vehicles. Stefl asked if there was a curb cut currently that meets ADA requirements. The final request is for a stop sign be added at the intersection of 13<sup>th</sup> Street and L Avenue. Stefl asked if neighbors in the area requested this or would they be notified. Sawyer commented that a public hearing is published for and held before any of these changes are made via ordinance. Miller moved and Hamann seconded action to proceed with necessary public hearing for all of these requests except for the handicap spots on 12<sup>th</sup> Street. Motion carried five ayes.

Stefl moved and Grineski seconded action on Resolution 2018-59, a resolution to lower the speed limit on M Avenue (Caseys blacktop). Bangasser spoke to Grundy County Engineer and gave the recommendation of heading south on M Avenue from Highway 175 (G Avenue) would be 35mph until 210 feet south of Sage Avenue then switch to 55mph and heading north on M Avenue there would be a Speed Reduced Ahead sign 750 feet before it switched to 35mph. No further discussion, motion carried five ayes.

Mayor Kiewiet opened discussion on city owned properties. First, 801 7<sup>th</sup> Street, is available again due to no development agreement being agreed upon with Brent Dahlstrom for housing. Next, 705 1<sup>st</sup> Street, 702 & 704 M Avenue are all residential lots still available. Next, 601 & 603 6<sup>th</sup> Street are currently a gravel parking lot. Kiewiet asked if we want to include this property as it is occupied a great deal for parking. Stefl and Kuester asked that when these properties are put out for bids that the zoning requirements, redevelopment plan and price all be included. Miller moved and Hamann seconded action to being the process to publish for bids on these properties. No further discussion, motion carried five ayes.

Mayor Kiewiet opened discussion on accepting Group Benefit Partners as the benefits consulting agent for the City. No further discussion, Hamann moved and Miller seconded action to proceed with the agreement with Group Benefit Partners as the City benefits consulting agent. Motion carried five ayes.

Steffl moved and Kuester seconded action to approve the Mayor's appointment of Karrie Hawk as a Park Board Member with a term ending December 31, 2019. Motion carried five ayes.

Finance Committee/Clerk commented on upcoming Planning & Zoning and Park Board meetings; new TIF request received and working on Urban Renewal Report and Annual Financial Report both due December 1, 2018.

Public Safety Committee commented on increase in need to be at the hospital for psych committals; Reserve Officer Niehaus is now radar certified; and SRO Loew commented that things are going well at the school.

Public Works Committee commented that Upper Elementary boiler is repaired and Highway 175 east side of the city has two intakes the Iowa DOT recommending for repair as soon as possible.

Miller moved and Hamann seconded adjournment of the meeting at 8:00pm. Motion carried five ayes. Next regular meeting will be Monday, September 24, 2018 at 6:30pm.

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Al Kiewiet, Mayor

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Attest: Kristy Sawyer, City Clerk