

A regular session of the Grundy Center City Council was called to order at 6:30 p.m. on Monday, June 13, 2016, in the Council Chambers by Mayor Buhrow. Present: Stefl, Miller, Ammerman, and Kiewiet. Absent: Hamann.

Ammerman moved and Stefl seconded the approval of the meeting agenda. Motion carried four ayes.

Mayor Buhrow presented a Certificate of Recognition to Cindy Dreesman on her 25 years of service on our Ambulance Department, in which she has recently retired from.

Stefl moved and Kiewiet seconded the consent agenda consisting of: approval of the minutes of the regular session held May 2, 2016; approval of the May 2016 bills list; approval of the April and May 2016 Treasurers Report; approval of liquor licenses for Scotty's Saloon; Caseys (504 G Avenue); Grundy County Fair Board for July 19-24, 2016; approval to close H Avenue from 7<sup>th</sup> Street to Grundy County Public Health Offices for Bike Rodeo on Thursday, June 30, 2016 from 3:30pm-7pm; and approval of cigarette licenses for Casey's General Store (504 G Avenue), Scotty's Saloon (806 G Avenue), Brothers Market (1400 G Avenue), Casey's General Store (1708 G Avenue), and Dollar General (2009 Commerce Drive). Motion carried four ayes.

#### CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT
A-TEC RECYCLING INC	SERVICES	100.00
ADMIN. PETTY CASH	SUPPLIES	25.93
ADVANCED SYSTEMS INC	SERVICES	174.60
ADVANTAGE ADMINISTRATORS	SELF FUND INS	801.86
AFLAC	PREMIUM	25.65
AG SOURCE LABORATORIES	SERVICES	1,033.59
AIRGAS USA	SUPPLIES	210.71
RAINE ALLEN	SERVICES	340.00
ALLIANT UTILITIES	UTILITIES	204.09
AMVETS - LEGION MEM. FUND	FLAGS	240.00
ARCH CHEMICALS INC	SUPPLIES	5,164.00
AXA EQUITABLE	DEFERRED COMP	150.00
DANIEL BANGASSER	CELL PHONE	39.95
BARCO MUNICIPAL PRODUCTS	SUPPLIES	77.71
RYAN BINGMAN	SUPPLIES	74.19
BLACK HAWK CO HEALTH DEPT	LICENSE	67.50
BLACK HAWK COUNTY SOLID WASTE	SERVICES	50.00
BLACK HILLS ENERGY	UTILITIES	865.64
KIM BOREN	SERVICES	400.00
BROTHERS MARKET	SUPPLIES	16.64
BROWN SUPPLY CO., INC.	SUPPLIES	589.00
BSN SPORTS INC	SUPPLIES	1,453.83
CASEY'S GENERAL STORE	FUEL	1,030.20
CCP INDUSTRIES	SUPPLIES	201.15
CENTRAL IOWA WATER ASSOC.	WATER	35,007.20
CHAMBER OF COMMERCE	CHAMBER BUCKS	100.00
CLERK OF DISTRICT COURT	GARNISHMENT	50.00

LARRY COLE	REFUND	17.45
CROP PRODUCTION SERVICES	SUPPLIES	677.52
DEARBORN NATIONAL	PREMIUMS	94.50
DJ GONGOL & ASSOCIATES, INC	SUPPLIES	50.39
DON'S TRUCK SALES	SERVICES	15,015.83
INTERNAL REVENUE SERVICE	PAYROLL TAXES	14,504.20
FOX ENGINEERING ASSOCIATES	SERVICES	6,268.50
FRONTIER TIRE AND TOW	SUPPLIES	2,017.00
DOUGLAS FROST	REIMBURSEMENT	74.00
GAME TIME	SUPPLIES	1,065.76
JEAN GARAVENTA	REIMBURSEMENT	85.24
DWIGHT GLIEM	MILEAGE	39.76
GNB BANK	GO BOND	88,572.91
DAVE GRAHAM	REFUND	17.45
GREENBELT BANK & TRUST	GO BOND	16,193.48
GRUNDY CENTER COMMUNICATIONS	TELEPHONE	327.53
GRUNDY CENTER UTILITIES	UTILITIES	6,368.89
GRUNDY COUNTY AUDITOR	ELECTION FEES	831.96
GRUNDY COUNTY ENGINEER	SERVICES	130.08
GRUNDY COUNTY TREASURER	TAXES	460.00
HACH COMPANY	SUPPLIES	126.07
HAWKEYE COMMUNITY COLLEGE	TRAINING	3,442.53
HEARTLAND BACKFLOW INC	SERVICES	1,629.56
HEARTLAND CO-OP	FUEL	1,596.29
HOLIDAY INN	TRAINING	190.40
I.U.P.A.T.	DUES	220.86
IA NORTHLAND REG. COUNCIL GOV'	SERVICES	569.14
COLLECTION SERVICES CENTER	GARNISHMENT	469.00
IOWA LAW ENFORCEMENT ACADEMY	TRAINING	6,160.00
IOWA ONE CALL	SERVICES	43.20
IPERS	BENEFITS	10,311.61
JESCO WELDING & MACHINE, LLC	SERVICES	302.79
JOHN DEERE FINANCIAL	SUPPLIES	252.98
STEVE JONES	REFUND	17.45
KARR LLC	SUPPLIES	273.96
KEYSTONE LABORATORIES INC	SERVICES	72.00
ALISSA LOEW	MILEAGE	1,783.04
MANATTS	PATCH	433.44
MANLY DRUG STORE	MEDS	200.43
MID AMERICAN PUBLISHING COR	NOTICES	348.33
MIDWEST SPRAY TEAM	SUPPLIES	513.00
KATHY MOCK	REFUND	17.45
MELISSA MULLER	REFUND	17.45
SOMER MULLER	SUPPLIES	26.69

MUNICIPAL SUPPLY, INC	SUPPLIES	4,640.00
MYERS-COX CO.	SUPPLIES	1,215.64
NAPA AUTO PARTS	SUPPLIES	106.15
SANDY NOBEL	REFUND	17.45
RYAN PATRICK	SUPPLIES	160.49
PHELPS	SUPPLIES	14.08
PHYSICIANS CLAIMS CO	SERVICES	2,904.38
PLUNKETT'S PEST CONTROL	SERVICES	27.50
PRECISION LAWN CARE	SERVICES	3,600.40
JIM RAMSEY	REFUND	14.85
RC SYSTEMS	SERVICES	21.88
REC GRUNDY COUNTY	ELECTRIC	124.01
CITY OF REINBECK	SUPPLIES	1,000.00
ROUSE MOTOR	SERVICES	37.70
ROYAL PUBLISHING	SERVICES	90.00
SCHENDEL PEST CONTROL	SERVICES	40.00
SCOTTY'S SANITATION	SERVICES	15,804.67
SHIELD PEST CONTROL	SERVICES	63.00
SPAHN AND ROSE LUMBER CO.	SUPPLIES	108.41
INTERNAL REVENUE SERVICE	TAXES	2,407.00
STOREY KENWORTHY	SUPPLIES	45.34
T & T COMPUTERS	SERVICES	1,658.98
TENDER LAWN CARE	SERVICES	1,876.67
RANDY THOMPSON	REFUND	8.85
UNIFIRST CORPORATION	SERVICES	49.55
UNITED HEALTHCARE	REFUND	10.03
US CELLULAR	CELL PHONES	93.12
UTILITY EQUIPMENT CO.	SUPPLIES	685.00
VAN WERT INCORPORATED	SUPPLIES	4,740.00
VISA	SUPPLIES	633.71
KYLE WAUGH	REIMBURSEMENT	229.95
WBC MECHANICAL INC.	SUPPLIES	45.69
WELLMARK BLUE CROSS B S	HEALTH INS	14,506.95
WENDLING QUARRIES INC	LIME	139.11
DEREK WHITEHILL	SUPPLIES	237.11
WINDSTREAM IOWA	TELEPHONES	14.60
PAYROLL CHECKS		42,691.82
TOTAL		324,397.40

Mayor Buhrow opened the public forum at 6:34 p.m. John Schuller, Main Street Grundy Center, gave an update on their recent activities. Spring Clean-up was successful with 20+ volunteers and business owners helping clean sidewalks, wash windows, plant flowers and pull weeds on along G Avenue. An informational meeting was held on May 9<sup>th</sup> with Ed Bausch from Iowa Economic Development and Jim Thompson of Main Street Iowa to discuss a Community Development Block Grant (CDBG) application process. Main Street Grundy Center has received a

\$5,000 grant from Main Street Iowa and efforts continue to match those funds locally. These funds will be used to complete the initial phase of the downtown revitalization project, such as hiring an architect firm to evaluate each of the buildings in the downtown district, prioritize them by need, and meet with those building owners to discuss needs, possible renovation features, costs, and their interest in participating in the façade renovation program. Former Old Baptist Church is not included at this time. So far ten of our local business have met with our Small Business Development Center representative, with more on a waiting list. Dave Stefl will compete on June 16, 2016 to compete with three businesses at sub-state for a chance to win \$9,000 in the "Open for Business" competition.

Jennifer Havens, CEO of Grundy County Memorial Hospital, made comment on the contract that is being presented during the meeting. This contract is between the City of Grundy Center full time Paramedics and the Grundy County Memorial Hospital. This contract will allow the Paramedics to fill in with the Emergency Department if needed, when they are not out on a call.

Mark Jungling, Grundy County Courthouse employee, commented on the need to find a space to store building materials, lawn mower, snow blower equipment, etc. once the building project of the new annex begins. The County has a 12'x16' garage on skids currently on their property. His request was if this garage could be moved to the very southwest corner of our 801 7<sup>th</sup> Street property during this 10 month construction period.

Miller moved and Ammerman seconded action on Resolution 2016-29, a resolution awarding a BIG Grant to Jason Appel, owner of Crystal Bowl for lane, gutter and pin deck and infrastructure upgrades. Motion carried four ayes.

Miller moved and Ammerman seconded action Resolution 2016-30, a resolution authorizing fund to be used to purchase new planters and trash receptacles for G Avenue. Discussion began with Tiffany Carson, Main Street Design Committee Chairman, explaining that these funds will be saved and put with grant funds to purchase more planters and updated trash receptacles for G Avenue. This purchase will not be made until Fall 2016 when word on grant arrives. Miller moved and Ammerman seconded action to table this resolution until Fall 2016 when the purchases are actually made. Motion carried four ayes.

Stefl moved and Ammerman seconded action on Resolution 2016-31, a resolution authorizing Mayor to sign the five (5) year agreement with the Iowa Department of Transportation. This agreement is for the maintenance and repair of primary roads within the city limits. Motion carried four ayes.

Miller moved and Stefl seconded action on Resolution 2016-32, a resolution authorizing the fiscal year end transfers prior to June 30, 2016. Discussion was started by Sawyer explaining the transfer for the unused funds of the Fire Department Budget. This was a request made by Fire Chief during budgeting time. Stefl and Kiewiet felt it was a good money management to do this. Motion carried four ayes.

Stefl moved and Kiewiet seconded action on Resolution 2016-33, a resolution to approve the investment policy. No discussion. Motion carried four ayes.

Stefl moved and Miller seconded action on Resolution 2016-34, a resolution to approve the depository institutions. No discussion. Motion carried four ayes.

Stefl moved and Ammerman seconded action on Resolution 2016-35, a resolution authorizing the Mayor to sign the engagement letter for the Fiscal Years 2016, 2017, and 2018. No discussion. Motion carried four ayes.

Miller moved and Stefl seconded action on Resolution 2016-36, a resolution approving annual wages for appointed employees and all employees of the City of Grundy Center. No discussion. Motion carried four ayes.

Miller moved and Kiewiet seconded action on Resolution 2016-37, a resolution authorizing Mayor to sign the contract with the Grundy County Memorial Hospital. This contract allows our full time paramedics to fill in at the Emergency Department when they do not have ambulance calls. Kiewiet asked Paramedic Gliem if this was a good thing for the Ambulance Department, he commented that staff had approved this arrangement. They are looking forward to increased call

volume and interested in working with the local Emergency Department more. Motion carried four ayes.

Miller moved and Ammerman seconded approval to extend the lease agreement with the Grundy Center Archery Club for a three year term expiring June 30, 2019. Police Chief was asked if any complaints or issues, none of which have occurred. Motion carried four ayes.

Mayor Buhrow opened the discussion on the building permit fee schedule. Sawyer explained that the Finance Committee had met and discussed a possible sliding fee for commercial properties only. They felt that the residential fee scale was sufficient for the needs. The Finance Committee recommended the sliding fee scale of 0.50% of project cost for the first \$100,000; then 0.25% from \$100,000 to \$500,000; and then 0.10% for the balance. There was also a discussion about the possibility of a zoning administrator per visit fee. The discussion also included the need to remove verbiage from the code regarding non-profit organizations, such as churches, schools, and U.S. Governmental organization not being charged a fee. Sawyer was instructed to move forward with an ordinance with these changes along with adding a definition of a project cost.

Mayor Buhrow opened the discussion on Chapter 69.08 –No Parking Zones in our Code of Ordinances. The Public Safety Committee had looked at all of them that are currently in our code and made suggestions on some deletions and additions needed to bring our Code up to date. Discussion was had mainly around the narrow streets around our schools buildings. Sawyer was instructed to move forward with an ordinance amending the current Code.

Finance Committee made no further comment.

Public Safety Committee made comment Officer Fox designed new patches for entire department.

Public Works Committee made comment that the State and Fox Engineering are working through final steps for the disinfection system and that we have received a letter stating we are exempt from certain steps; busy with aquatic center; and collecting bids for projects.

Kiewiet moved and Miller seconded adjournment of the meeting. Motion carried four ayes. Next regular meeting will be Monday, July 11, 2016 at 6:30pm.

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Brian Buhrow, Mayor

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Attest: Kristy Sawyer, City Clerk