

A regular session of the Grundy Center City Council was called to order at 6:30 p.m. on Monday, March 23, 2015, in the Council Chambers by Mayor Pro Tem Stefl. Present: Hamann, Ammerman, Stefl, Miller and Kiewiet. Absent: Mayor Buhrow.

Miller moved and Hamann seconded the approval of the meeting agenda. Motion carried five ayes.

Kiewiet moved and Miller seconded the consent agenda consisting of: approval of the minutes of the regular session held March 9, 2015; and approval of open burning from Wednesday, April 1, 2015 through Saturday, May 16, 2015 from 6A-6P. Motion carried five ayes.

Mayor Pro Tem Stefl opened the public forum at 6:31 p.m. No public comments made.

Miller moved and Kiewiet seconded action on Resolution 2015-11, a resolution approving a lease agreement with Grundy Center Community School District for the Upper Elementary Building, pending approval from City Attorney. Discussion began with Miller questioning the option to purchase the building was not included in the lease agreement. Kiewiet stressed the reason it was not, is due to the time frame necessary to move this forward to the School Board for vote as well. Stefl asked about the cost of the property insurance and who will be carrying the coverage. According to the lease agreement, the landlord is to hold the coverage and the tenant is to reimburse the landlord for the costs. The amount and clarification of this will need to be researched fully. Motion carried five ayes, pending City Attorney approval.

Kiewiet moved and Hamann seconded action on Resolution 2015-12, resolution allowing purchase of Data Technologies, Inc.-Summit software with full conversion costs of \$13,450. Clerk presented that the City is currently not compliant with using the State of Iowa Universal Chart of Accounts in the accounting processes. The State of Iowa Auditors is requiring that the municipal reporting need to be completed by functions rather than by separate funds. The amount needed to reprogram the FundBalance software the City currently uses would cost the City about twice the amount of purchasing the Data Technologies, Inc. software. The amount of savings for the City with the service and support package will pay for the software in 5-7 years. The last point made was the extra amount of funds the City is paying the auditor to convert our outdated chart of accounts and software reports will also be saved in the long run. Currently the monthly financial reports are being completed by data entry into Excel spreadsheets rather than a system generated report which may lead to more errors. Motion carried five ayes.

Action on Resolution 2015-13, was removed from this agenda due to needing Ambulance Board approval first. Mayor Pro Tem Stefl did present to the Council that the Personnel Committee did meet with Ryan Sutcliffe, Paramedic, and Jeff Latwesen, Ambulance Chief, prior to the council meeting to discuss the needs associated with adding staff to the Ambulance Department. This will be revisited in the future.

Finance Committee made no further comments.

Safety Committee commented that the applications were looked at and only one certified applicant applied and that applicant currently is working for us part time. Discussion on wages being so low with several other area communities also hiring.

Public Works Committee made no comment.

Hamann moved and Miller seconded adjournment of the meeting. Motion carried five ayes.

David Stefl, Mayor Pro Tem

Attest: Kristy Sawyer, City Clerk