

A regular session of the Grundy Center City Council was called to order at 6:30 p.m. on Monday, January 7, 2019 in the Council Chambers by Mayor Kiewiet. Present: Kuester, Hamann, Miller, and Stefl. Absent: Grineski.

Hamann moved and Stefl seconded the approval of the meeting agenda as written with no conflicts of interest noted. Motion carried four ayes.

Stefl moved and Kuester seconded the consent agenda consisting of: approval of the minutes of the regular session held December 17, 2018; approval of the December 2018 bills list; approval of December 2018 Treasurers Report; and approval of the annual liquor license for Dollar General, 2009 Commerce Drive; and Scotty's Saloon, 806 G Avenue (liquor store). Motion carried four ayes.

## CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT
ADVANTAGE ADMINISTRATORS	PARTIAL SELF FUND	580.74
AFLAC	PREMIUMS	193.38
AG SOURCE LABORATORIES	SERVICES	2295.00
AHTS ARCHITECTS, INC	SERVICES	386.38
ALLIANT ENERGY	UTILITIES	308.06
AXA EQUITABLE	DEFERRED COMP	250.00
AXON ENTERPRISE, INC.	SERVICES	2536.50
DANIEL BANGASSER	CELL PHONE	39.95
BANKERS TRUST COMPAN	GO BONDS	18838.50
BERGLAND + CRAM	SERVICES	2000.00
BLACK HILLS ENERGY	UTILITIES	4010.62
KIM BOREN	SERVICES	400.00
BROTHERS MARKET	SUPPLIES	17.62
BUSINESS FORMS DIVERSIFIED	SUPPLIES	383.00
CANON FINANCIAL SERVICES, INC	SERVICES	112.22
CASEY'S GENERAL STORE	FUEL	3468.97
RICK CLAASSEN	JANITORIAL	300.00
ROBERT COLIN	JANITORIAL	600.00
COMMUNITY TITLE COMPANY	ABSTRACT	365.00
DATA TECHNOLOGIES, INC	FORMS	261.61
DEARBORN NATIONAL	PREMIUMS	106.50
DON'S TRUCK SALES	SUPPLIES	149.78
DOUG CURREN ELECTRIC LLC	SERVICES	1123.20
ECI TRANSPORT CO	SERVICES	2240.00
INTERNAL REVENUE SERVICE	FED/FICA TAX	18811.31
ENVIRONMENTAL LUBRICANTS		
MFG	TIF REBATE	636.38
FLETCHER-REINHARDT CO	SUPPLIES	331.05
FRONTIER TIRE AND TOW	SERVICES	53.50
GALL'S LLC	UNIFORM	114.99
GEHRKE QUARRIES INC.	ROCK	610.32
GREENBELT BANK & TRUST	TIF	1500.00
GRUNDY CENTER		
COMMUNICATIONS	TELEPHONE	338.65

GRUNDY CENTER UTILITIES	CITY UTILITIES	9020.54
GRUNDY COUNTY ENGINEER	SERVICES	126.15
GRUNDY COUNTY RECORDER	SERVICES	64.00
HEARTLAND CO-OP	FUEL	658.10
HEAVY EQUIPMENT MFG	TIF	3350.28
DANIEL HUFFMAN	REIMBURSEMENT	30.03
IA NORTHLAND REG. COUNCIL GOV'	SERVICES	1410.59
INTERNAL REVENUE SERVICE	GARNISHMENT	400.00
IOWA ASSOCIATION OF COLLECTION SERVICES CENTER	TRAINING	561.37
IOWA DEPARTMENT OF REVENUE	GARNISHMENT	469.00
IOWA FINANCE AUTHORITY	GARNISHMENT	17.75
IOWA ONE CALL	INTEREST	8552.50
IOWA PARKS & RECREATION	SERVICES	67.50
IOWA REGIONAL UTILITIES	TRAINING	150.00
IPERS	WATER	22916.52
JESCO WELDING & MACHINE, LLC	CONTRIBUTIONS	12459.80
JOHN DEERE FINANCIAL	SERVICES	1693.46
KEYSTONE LABORATORIES INC	SUPPLIES	167.03
DENNIS KIEWIET	SERVICES	788.60
MANLY DRUG STORE	REIMBURSEMENT	50.00
MID AMERICAN PUBLISHING COR	MEDS	16.22
ROBYN MOATS	PRINTING	555.17
NAPA AUTO PARTS	BIG GRANT	1552.00
NAPA AUTO PARTS - REINBECK	SUPPLIES	539.26
NUCARA PHARMACY	SUPPLIES	11.99
SHANE OLTMAN	SERVICES	126.00
PHYSICIANS CLAIMS CO	JANITORIAL	300.00
POLK'S LOCK SERVICE INC	SERVICES	3896.19
PRECISION LAWN CARE	SERVICES	170.52
RC SYSTEMS	SERVICES	1611.67
REC GRUNDY COUNTY	SUPPLIES	362.52
RITLAND + KUIPER LANDSCAPE	UTILITIES	160.31
ROUSE MOTOR	SERVICES	4500.00
KRISTY SAWYER	SERVICES	2506.29
SCOTTY'S SANITATION	MILEAGE	145.80
SECRETARY OF STATE	SERVICES	16674.92
DEAN SHUEY	SERVICES	30.00
SIMMERING-CORY	ASST CHIEF	600.00
THE SLED SHED	SERVICES	2500.00
SPAHN AND ROSE LUMBER CO.	SAWS	1895.95
INTERNAL REVENUE SERVICE	SUPPLIES	55.66
STOREY KENWORTHY	STATE TAXES	3305.00
	SUPPLIES	267.19

TENDER LAWN CARE	SERVICES	2017.92
TITAN MACHINERY - GC	PARTS	81.68
TRANS-IOWA EQUIPMENT, INC	PARTS	12.00
TREASURER-STATE OF IA	SALES TAX	3168.00
UNIFIRST CORPORATION	SERVICES	52.95
US CELLULAR	TELEPHONE	79.83
UTILITY EQUIPMENT CO.	PARTS	545.37
VAN WALL EQUIPMENT	PARTS	121.96
VERIZON	SERVICES	80.02
VINCHATTLE ENTERPRISES INC.	SERVICES	639.75
VISA	SUPPLIES	1671.40
WELLMARK BLUE CROSS B S	HEALTH INS	21708.86
WESTERN HOME SERVICES	REIMBURSEMENT	465.00
WINDSTREAM IOWA	TELEPHONE	14.60
ZIEGLER INC	PARTS	533.75
PAYROLL CHECKS		65146.68
***** REPORT TOTAL *****		271619.15

December 2018 Expenditures per fund: General: \$78362; Road Use Tax: \$10599; Employee Benefits: \$19630; Local Option Sales Tax Fund: \$18746; TIF Fund: \$5867; Community Betterment: \$1616; Library Gift Trust: \$1589; Economic Development Gift: \$1202; Debt Service Fund: \$18839; Continuing Projects: \$6297; Water Fund: \$35667; Sanitary Sewer Fund: \$17798; Sanitary Sewer Reserves Fund: \$6610; Sewer Sinking Fund: \$8553; Sanitation Fund: \$20137; Ambulance Fund: \$43133; Storm Sewer Fund: \$886; Total: \$295149.

December 2018 Revenues per fund: General : \$59031; Road Use Tax: \$30716; Employee Benefits Fund: \$13949; Emergency Fund: \$1319; Local Option Sales Tax: \$18746; TIF Fund: \$11848; Equipment Reserve – Public Works: \$1296; Fire Equipment Reserve: \$12990; Library Gift Trust: \$3075; Debt Service Fund: \$15135; Continuing Projects: \$103479; Water Fund: \$47000; Sanitary Sewer Fund: \$44900; Sewer Sinking fund: \$6610; Sanitation Fund: \$21462; Ambulance Fund: \$40985; Ambulance Equipment Reserve: \$1755; Storm Sewer: \$4162; Total: \$438456.

Mayor Kiewiet opened the public forum at 6:31pm. No public comment.

Lisa Bienfang, Main Street-Chamber Director, and Katie Lewis, Main Street Design Chairman, presented a draft of the Design Guidelines. Bienfang explained these guidelines would be established in an effort to aid the future development of the Grundy Center Downtown area by identifying desirable aesthetic qualities, which also maintain our rich heritage. These guidelines will provide consistency and avoid arbitrary design; thereby giving the tools and advice needed to integrate new construction and remodeling into the surrounding community. Lewis commented that a design review process would be established to encourage the pursuit of the historical community significance, along with the best professional design for individual identity. The main goal is to enhance property values within the city and develop a distinct historical personality that is visually harmonious with surround sites and structures and protect the improvements that are included in the CDBG- Downtown Façade Project.

Steff moved and Miller seconded action Resolution 2019-01, a resolution approving the appointments of the fire department and their roster. No further discussion, motion carried four ayes.

Miller moved and Hamann seconded action on Resolution 2019-02, a resolution designating the Grundy Register as the official newspaper for 2019. No further discussion, motion carried four ayes.

Miller moved and Steff seconded action to open a public hearing at 6:46pm for the proposal to enter into a development agreement with Jesco Welding & Machine, LLC. No public comment, no further discussion. Motion carried four ayes. Hamann moved and Miller seconded action to close the public hearing at 6:47pm, no further discussion, motion carried four ayes.

Kuester moved and Steff seconded action on Resolution 2019-03, a resolution approving the development agreement with Jesco Welding & Machine, LLC, authorizing annual appropriation tax increment payments and

pledging certain tax increment revenues to the payment of the agreement. No further discussion, motion carried four ayes.

Miller moved and Hamann seconded action for approval to set a public hearing for Monday, January 21, 2019 for Ordinance 545, an ordinance to amend Chapter 106.08 1 (A) Solid Waste and Recycling Collection Fees. Sawyer commented that the amendments are to increase the basic service to \$6.50 per month for solid waste, \$3.10 per month for recyclable material and the bulk rate \$58 per ton for dumpsters. No further discussion, motion carried four ayes.

Hamann moved and Miller seconded action to approve the following appointments for one year terms ending December 31, 2019: Dan Bangasser, Public Works Director; Kristy Sawyer, City Clerk/Treasurer; Doug Frost, Chief of Police; Nathan Kappel, Fire Chief; Seth Schroeder, City Attorney; David Stefl, Mayor Pro Tem; Dwight Gliem, Ambulance Chief; and Jerry Smith, Zoning Administrator. No further discussion, motion carried four ayes.

Stefl moved and Miller seconded action to approve the appointments of Sally Lennard and Cindi Freese to the Library Board of Trustees for six year terms ending June 30, 2024. No further discussion, motion carried four ayes.

Finance Committee/Clerk commented on the CDBG – Downtown Façade Project budget and the change orders; the receipt of the Release of Funds for the Upper Story Housing Project; resignation of Somer Muller as the Sports Complex Concession Stand Manager; and development agreement with Lance Moeller regarding 801 7<sup>th</sup> Street property.

Public Safety Committee commented that new squad car will be ordered this week and the previous discussion on parking on 6<sup>th</sup> Street has been reviewed.

Public Works Committee commented that Thursday, January 10, 2019 at 10:30am is meeting with Iowa DOT regarding traffic study and the department fixed a water main break today.

Stefl moved and Hamann seconded adjournment of the meeting at 7:20pmpm. Motion carried four ayes. Next regular meeting will be Monday, January 21, 2019 at 6:30pm.

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Al Kiewiet, Mayor

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Attest: Kristy Sawyer, City Clerk