

A regular session of the Grundy Center City Council was called to order at 6:34 p.m. on Monday, January 4, 2016, in the Council Chambers by Mayor Buhrow. Present: Hamann, Stefl, Miller, Ammerman and Kiewiet. Absent: None.

Miller moved and Ammerman seconded the approval of the meeting agenda. Motion carried five ayes.

Hamann moved and Stefl seconded the consent agenda consisting of: approval of the minutes of the regular session held December 7, 2015; approval of the December 2015 bills list; approval of a CD renewal at Greenbelt Bank & Trust; and approval of the liquor license for The Landmark Bistro-725 G Avenue. Motion carried five ayes.

DECEMBER 2015 BILLS LIST

VENDOR	REFERENCE	AMOUNT
KENNY ABBAS	Supplies	12.11
ADVANCED SYSTEMS INC	SERVICES	186.98
ADVANTAGE ADMINISTRATORS	SELF FUND INS	4,773.45
AFLAC	PREMIUMS	83.94
AG SOURCE LABORATORIES	Supplies	1,484.91
ALLIANT UTILITIES	UTILITIES	217.94
AXA EQUITABLE	DEFERRED COMP	150.00
DANIEL BANGASSER	TELEPHONE	39.95
BANKERS TRUST CO	GO BOND	46,433.75
BARCO MUNICIPAL PRODUCTS	Supplies	682.58
BLACK HAWK CO HEALTH DEPT	FEES	574.00
BLACK HILLS ENERGY	UTILITIES	1,352.38
BLACKTOP SERVICE CO.	MIX	1,236.90
BMC AGGREGATES L.C.	ROCK	2,502.50
KIM BOREN	SERVICES	400.00
CAPITAL CITY BOILER	SERVICES	2,888.05
CASEY'S GENERAL STORE	FUEL	2,181.72
CENTRAL IOWA WATER ASSOC.	WATER	22,065.75
CENTRAL IOWA WATER ASSOC.	SERVICES	5,200.00
CROP PRODUCTION SERVICES	SUPPLIES	217.50
DATA TECHNOLOGIES, INC	FEES	1,480.00
DAVE'S HEATING & COOLING	SERVICES	89.00
DEARBORN NATIONAL	PREMIUMS	106.00
ANDREA DOUBET	REFUND	50.00
ECOLAB CENTER	SERVICES	65.21
INTERNAL REVENUE SERVICE	FED/FICA TAX	17,372.24
FAMILY FOODS STORES	REFUND	225.00
FOX ENGINEERING ASSOCIATES	WATER DISTRIBUTION STUDY	300.00
JUSTIN FOX	REIMBURSEMENT	17.48
GEHRKE QUARRIES INC.	ROCK	739.97
GNB INSURANCE	ADDITIONAL PREMIUM	5.00
GRUNDY CENTER COMMUNICATIONS	TELEPHONES	312.81
GRUNDY CENTER UTILITIES	UTILITIES	7,429.23

GRUNDY COUNTY AUDITOR	ELECTIONS COSTS	657.65
GRUNDY COUNTY CLERK OF COUR	CITATION DISMISSED	85.00
GRUNDY COUNTY ENGINEER	SERVICES	1,354.29
GRUNDY COUNTY ENGINEER	TRUCK	7,000.00
GRUNDY COUNTY MEM HOSPITAL	SERVICES	50.00
HEARTLAND CO-OP	FUEL	904.14
I.U.P.A.T.	DUES	220.86
IA NORTHLAND REG. COUNCIL GOV'	SERVICES	1,432.25
COLLECTION SERVICES CENTER	GARNISHMENTS	469.00
IOWA FINANCE AUTHORITY	BOND	7,290.00
IOWA PARKS & RECREATION ASSOC.	TRAINING	135.00
IOWA RURAL WATER ASSOC	DUES	325.00
IPERS	IPERS PROTECTN	10,577.20
IVCCD	TRAINING	150.00
JOHN DEERE FINANCIAL	Supplies	353.64
KARR LLC	PAPER TOWELS & TRASH LINERS	43.86
KEYSTONE LABORATORIES INC	SERVICES	33.00
KIESLER'S POLICE SUPPLY, INC	Supplies	524.97
KRIZ CONSTRUCTION	SERVICES	2,075.00
MAIN STREET GRUNDY CENTER, INC	PLEDGE	1,000.00
MANLY DRUG STORE	MEDS	538.00
MCMARTIN GOODYEAR TIRE SERVICE	SERVICES	75.00
MES-MIDAM	Supplies	87.95
MID AMERICAN PUBLISHING COR	NOTICES	585.26
MUNICIPAL SUPPLY, INC	PARTS	2,507.05
NAPA AUTO PARTS	PARTS	48.30
NORTHLAND	SERVICES	157.95
OPERATION THRESHOLD	ANNUAL DONATION	625.00
PHELPS	PARTS	127.71
PHYSICIANS CLAIMS CO	SERVICES	1,798.94
PRECISION LAWN CARE	SERVICES	1,386.25
QUAD CITY LABORATORY, INC	SERVICES	280.00
RC SYSTEMS	PARTS	14.00
REC GRUNDY COUNTY	ELECTRIC	143.80
ROUSE MOTOR	SERVICES	412.64
SCOTTY'S SANITATION	SERVICES	15,585.67
SPAHN AND ROSE LUMBER CO.	SUPPLIES	1,606.02
INTERNAL REVENUE SERVICE	STATE TAXES	2,779.00
STOP STICK LTD	Supplies	471.00
SUPERIOR WELDING SUPPLY CO.	Supplies	48.72
TENDER LAWN CARE	SERVICES	1,666.67
TERRY-DURIN CO.	PARTS	1,682.00
TRUE VALUE HARDWARE	SUPPLIES	39.07
UNIFIRST CORPORATION	SERVICES	46.70

UNITYPOINT CLINIC-OCCUPATIONAL	SERVICES	74.00
US CELLULAR	CELL PHONES	92.94
UTILITY EQUIPMENT CO.	Supplies	1,615.08
VISA	Supplies	687.66
WELLMARK BLUE CROSS B S	PREMIUMS	16,924.77
WINDSTREAM IOWA	TELEPHONES	14.60
PAYROLL CHECKS		54,044.17
TOTAL		261,723.13

December 2015 Expenditures per fund: General: \$79395; Road Use Tax: \$10293; Employee Benefits: \$20658; Local Option Sales Tax Fund: \$16603; TIF Fund: \$56417; Equipment Reserves PW: \$7000; Library Gift Trust: \$463; Park Board Gift Trust: \$3008; Visioning Grant: \$12; Debt Service Fund: \$-15902; Continuing Projects Fund: \$5200; Water Fund: \$37466; Sanitary Sewer Fund: \$21269; Sanitary Sewer Reserves: \$7290; Storm Sewer: \$2605; Sanitation Fund: \$19207; Ambulance Fund: \$23888; Total: \$294873.

December 2015 Revenues per fund: General : \$62933; Road Use Tax: \$29198; Employee Benefits: \$13895; Emergency fund: \$1174; Local Option Sales Tax fund: \$16603; TIF fund: \$10734; Community Better Fund: \$8301; Equipment Reserve Fund: \$979; Fire Equipment Reserve: \$9964; Library Gift Trust: \$12336; Debt Service: \$22565; Water Fund: \$43329; Sanitary Sewer Fund: \$18451; Sewer Sinking fund: \$3900; Storm Sewer: \$3845; Sanitation Fund: \$18522; Ambulance Fund: \$27414; Ambulance Equipment Reserve: \$3591; Total: \$307733.

Mayor Buhrow opened the public forum at 6:37 p.m. Sage Klar, a high school tennis player, was present to inform the council that the tennis courts that the City has are not in good shape. He explained that when high school tennis meets here in Grundy Center, there are not enough courts in the city and it is an embarrassment. His suggestion to the council members was to possibly install four new courts around the Sports Complex and still use the current two courts at the high school or asking for necessary improvements.

Lance Aldrich, Fox Engineering partial owner, presented an update to the Council on the disinfection study and the water distribution study that they have been working since 2013. He just recently became aware that these two projects had come to roadblocks and is working with his engineers to find solutions to move forward. The ultraviolet light wastewater distribution system does need to be constructed and installed by February 2017. An updated facility plan will be resubmitted to the Iowa Department of Natural Resources in the next two weeks. With this construction and installation occurring Fall 2016. The nutrient reduction evaluation and report is due this month. Aldrich claimed they have the data they need, they just need to analyze and submit. This report is to show that the city is meeting its requirements for the NPDES permit to lower the nitrates and phosphorous levels. There will be a follow-up meeting scheduled in the next two weeks for further updates.

Hamann moved and Ammerman seconded action on Resolution 2016-04, a resolution authorizing Mayor Buhrow to sign an agreement with Fox Engineering regarding the construction and installation of the ultraviolet light wastewater system. Motion carried five ayes.

Miller moved and Kiewiet seconded action on Resolution 2016-05, a resolution authorizing Mayor Buhrow to sign an agreement with Fox Engineering for the nutrient reduction evaluation and report the NPDES permit requirements. Motion carried five ayes.

Mayor Buhrow opened the public hearing for Ordinance 523 – Amending Chapter 99, Section 07. No public present. Stefl moved and Kiewiet seconded motion to close the public hearing. Motion carried five ayes. Miller moved and Kiewiet seconded action on the First Reading on Ordinance 523, an ordinance amending Chapter 99.07 Sanitary Sewer Usage minimum

charges. The minimum usages will increase from \$6.50 per month to \$10.00 per month. Motion carried five ayes.

Mayor Buhrow opened the public hearing for Ordinance 524 – Amending Chapter 106, Section 08 - Collection of Solid Waste. No public present. Kiewiet moved and Stefl seconded motion to close the public hearing. Motion carried five ayes. Miller moved and Kiewiet seconded action on the First Reading on Ordinance 524, an ordinance amending Chapter 106.08 collection of solid waste – recycling fees. The current fee will increase from \$2.00 per month to \$2.10 per month. Motion carried five ayes.

Mayor Buhrow opened the public hearing for Ordinance 525 & 526 – Amending Chapter 155.02 Building Permit Requirements and Chapter 165.51 – Planning & Zoning Requirements. No public present. Miller moved and Stefl seconded motion to close the public hearing. Motion carried five ayes. Miller moved and Stefl seconded action on the First Reading on Ordinance 525 & 526, an ordinance amending Chapter 155.02 Building Permit Requirements and Chapter 165.51 – Planning & Zoning Requirements so that a building permit is required for fence installation, complete reroofing projects, and permit fees. Ammerman opened discussion with concerns about possibly losing new people moving to our city if we enforce more ordinance and fees. Stefl mentioned the need to educate the city residents and contractors. Kiewiet requested we invite some local realtors and contractors to our next council meeting to discuss. Miller then moved and Ammerman seconded action to table this First Reading. Motion carried ayes from Hamann, Ammerman, Miller, and Kiewiet. Nays from Stefl.

Miller moved and Hamann seconded action on Resolution 2015-49, a resolution allowing a sidewalk variance to Terry and Patti Blocks, 94 D Avenue, which had been table from previous meeting. Miller began discussion with concerns that the ordinance need to be enforced and the sidewalk ordinance was adopted for a reason. She stated that the council had previously approved and adopted the Vision 20/20 plan, where the community wants to have more walkability around the City as well. Kiewiet agreed the ordinance needs to be enforced. Variance denied. Motion carried three nays from Stefl, Miller, and Kiewiet. Ayes from Hamann and Ammerman.

Stefl moved and Hamann seconded motion on Resolution 2016-01, a resolution confirming the authorized fire department roster. Kiewiet made comment that minimum requirements may need to be looked at since the equipment upgrades and needs are very costly. Motion carried five ayes.

Miller moved and Hamann seconded motion on Resolution 2016-02, a resolution designating The Grundy Register as the official city newspaper for 2016. Motion carried five ayes.

Stefl moved and Kiewiet seconded motion on Resolution 2016-03, a resolution to request an election for the implementation of a hotel/motel tax at a rate of 7%. Miller began discussion that these revenue funds could be used to fund tennis court upgrades, sidewalk installation assistance, and/or community betterment. Motion carried five ayes.

Hamann moved and Miller seconded motion on Resolution 2016-06, a resolution authorizing Mayor Buhrow to enter into an agreement with Tometich Engineering for the property at 801 – 7th Street. Quotes were received from Tometich Engineering, Select Structural Engineers, and Hooting Coyote, LLC – Todd Birkel. After discussion on costs and explanation of the differences between the quotes, motion carried five ayes.

Miller moved and Kiewiet seconded the approval for Mayor Buhrow's appointments of one year terms ending December 31, 2016:

- a.) Dan Bangasser, Public Works Director, and
- b.) Kristy Sawyer, City Clerk/Treasurer, and
- c.) Doug Frost, Chief of Police, and
- d.) Nathan Kappel, Fire Chief, and
- e.) Seth Schroeder, City Attorney.

Motion carried five ayes.

Stefl moved and Kiewiet seconded approval of the appointment of Darrel Shuey to a three year term on the Ambulance Board of Directors with term ending December 31, 2018. Motion carried five ayes.

Kiewiet moved and Miller seconded approval of the appointment of Lisa Miller to a six year term on the municipal Utilities Board with a term ending June 30, 2021. Motion carried five ayes.

Finance Committee made comment that w-2s are completed and budget work papers are coming in from department heads.

Public Safety Committee made comment that Officer Loew begins the academy January 11, 2016 and positive feedback from community about Officer assisting move cars during snow storm. Stefl made comment that we need to start looking at a policy/protocol for the body cameras.

Public Works Committee made comment that a meeting will be scheduled in the next week for Fox Engineering updates. Kiewiet commented that we may need to start including a way to enforce deadlines on these agreements.

Stefl moved and Hamann seconded adjournment of the meeting. Motion carried five ayes. Next regular meeting will be Monday, January 18, 2016 at 6:30pm.

Brian Buhrow, Mayor

Attest: Kristy Sawyer, City Clerk